MEETING GUIDE

MEETING NAME: Medshield Medical Scheme 57th AGM
DATE: 31 July 2026
TIME: 09:00 (SAST)
LOCATION: The Fairway Hotel, Spa and Golf Resort, Setperk Road, Randpark (Randpark Golf Club), Randburg, Johannesburg and Virtual

The latest version of **Edge**, **Safari**, **Chrome** or **Firefox** is required.
Please ensure the web browser is compatible.

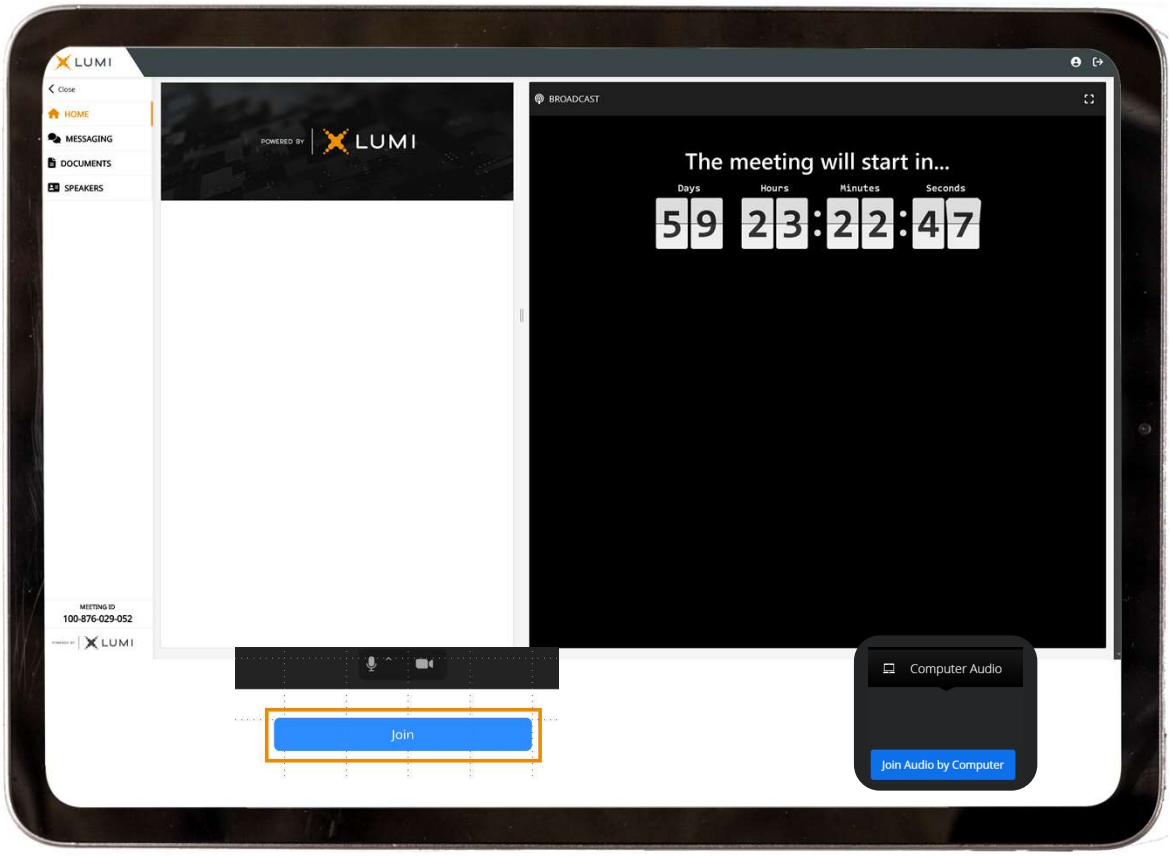
Access the meeting platform (on the day of the meeting)

- In the "Meeting Access" email, look for the unique login credentials (sent from **supportza@lumiengage.com**)
- Visit **https://meetings.lumiconnect.com/100-457-817-999** (meeting ID **100-457-817-999**)
- **ACCEPT** the Terms and Conditions
- Enter the **username** (**as per the "meeting access – " email** sent from **supportza@lumiengage.com**)
- Enter the **password** (**as per the "meeting access – " email** sent from **supportza@lumiengage.com**)
- "**Allow**" the web browser to access your camera and microphone
- Select "**Join Audio by Computer**"

Meeting Platform
Features

When successfully authenticated, the home screen will be displayed. You can view company information, ask questions, view relevant documents and watch the webcast.

Note:
- The broadcast screen will either appear on the right (laptops and computers) or at the bottom of the screen (smartphones and tablets). Once the meeting starts, the broadcast will start automatically. If the broadcast does not appear automatically, contact the support team.
- When prompted, please allow your browser to use your camera and microphone.
- At the bottom of your Zoom Webinar screen, please join the Audio via your device by clicking on the 'Join Audio by Computer' button.

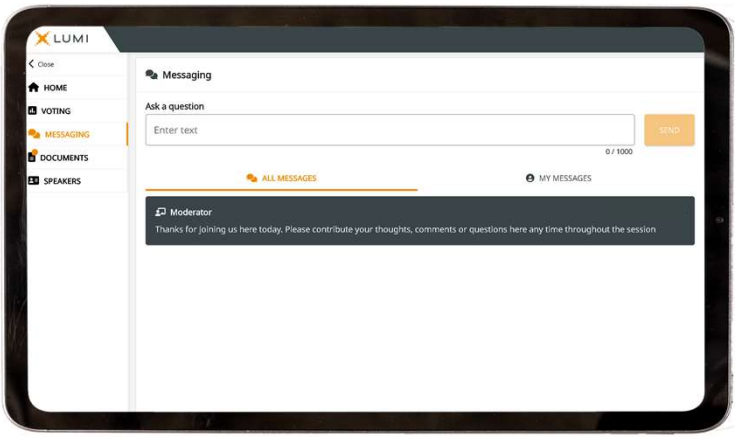


Meeting Platform
Features - Messaging

The **MESSAGING** tab will appear on the navigation bar, on the Left/bottom of the screen. In this section, you can ask questions and comment on items discussed at the meeting and view your and other participating members' questions and comments.

To ask a question or comment, select the MESSAGING tab.

Type your message within the chat box and then press send (the arrow button).



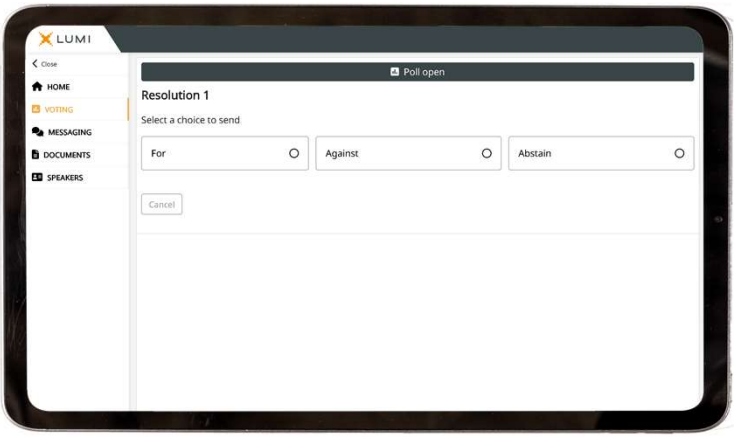
Meeting Platform
Features - Voting

Once the poll/s has opened, the **VOTING** tab will appear on the navigation bar, on the left/bottom of the screen. From here, resolutions or motions will be displayed.

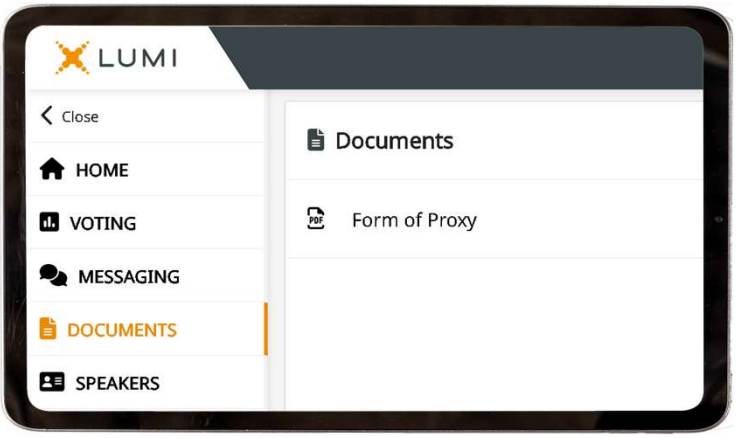
To vote, select the VOTING tab and select your voting direction from the options shown on screen. A confirmation message will appear to show your vote has been received.

If you wish to change your vote, simply select an alternate choice while the voting is open or select cancel if you wish to cancel your vote.

Once opened, voting can be performed at anytime during the meeting until the Chairman closes the voting. At that point, your last choice will be submitted.



Meeting Platform
Features - Documents

If there are documents pertaining to the meeting, the **DOCUMENTS** tab will appear on the navigation bar, on the left/bottom of the screen. You can view, download and print the pdf documents.

Select the DOCUMENTS tab and then select the document.