

# Keep a distance of at least 1.5 METRES AWAY from other people at all times.





#### Hugs and handshakes are NOT ALLOWED.





# MINIMISE MOVEMENT to other business wings.





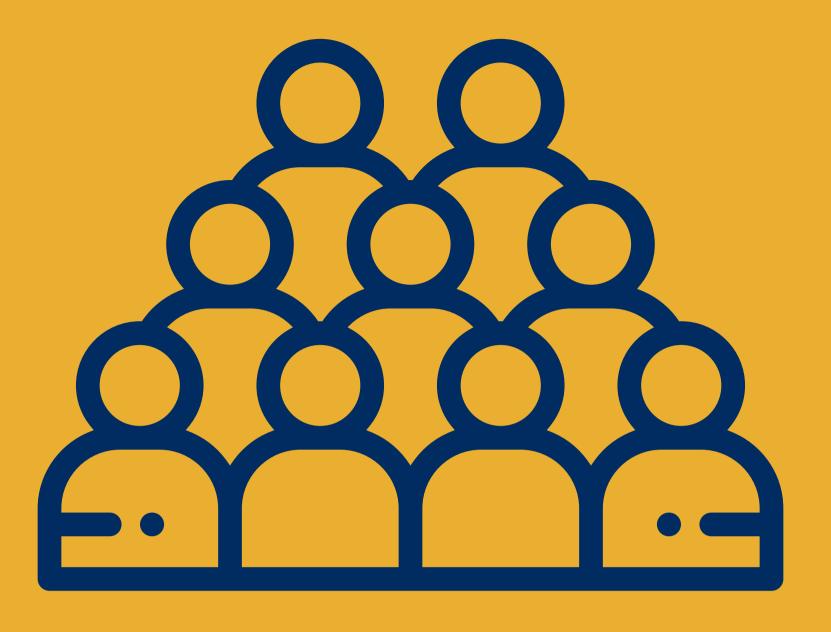
# DO NOT STAND right behind someone at the lift entrance.





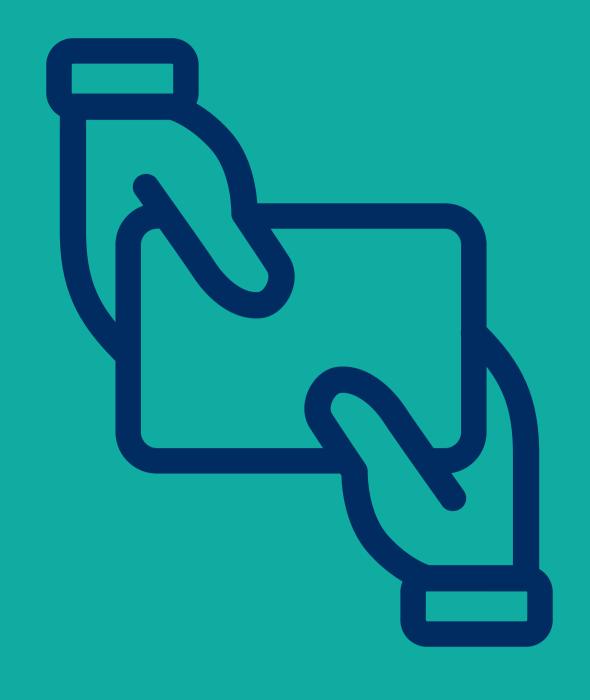
## Regularly WASH YOUR HANDS for at least 20 seconds with soap and water.





#### DO NOT CROWD together in the pause areas.





### DO NOT SHARE any office equipment.





# USE TECHNOLOGY to liaise with colleagues, if possible.





#### MINIMISE PERSONAL CONTACT between colleagues.

